

**THE OTTAWA FIELD NATURALISTS' CLUB  
MINUTES OF COUNCIL MEETING**

**December 12, 2011**

Fletcher Wildlife Garden Interpretation Centre, CEF, Ottawa, 7:00 p.m.

**Chair:** Ann MacKenzie

**Council Members Present:** Annie Bélair, Fenja Brodo, Dan Brunton, Barbara Chouinard, Julia Cipriani, David Hobden, Diane Kitching, Diane Lepage, Karen McLachlan Hamilton, Frank Pope, Jeff Saarela, Jeff Skevington, Henry Steger, Ken Young, Eleanor Zurbrigg

**Council Members Absent:** Rémy Poulin, Chris Traynor

**Guest:** Yi Zhang

**1. Minutes of the November 21, 2011 meeting**

**Moved by** A. Bélair/D. Hobden that the  
November 21 minutes be accepted as distributed

**Carried**

**2. Business Arising from Previous Minutes**

- a. Dan sent the letter of endorsement to Jan Rinik, author who asked the OFNC for their support for the publication of his picture book of Algonquin through the seasons.
- b. The poster announcing the student membership was translated and sent to La Cité collégiale.
- c. The link to Shell's Fuelling Change Program is now posted on the OFNC's website.
- d. Frank contacted Garry Bell at the Nature Conservancy of Canada to let him know that the OFNC was considering donating \$5000 towards the purchase of properties in the Frontenac Arch.

**3. Communications**

Dan received a package from an historian at Parks Canada, nominating James Fletcher for a "Person of National Historic Significance" in Canada. He will provide comments and return to Parks Canada.

**4. Treasurer's Report** F. Pope

Frank said that the financial statement is in the hands of the auditor.

**5. Other business**

**A) Purchase of Land in the Frontenac Arch by the Nature Conservancy of**

## **Canada**

At the November council meeting, Council proposed donating \$5000 to the Nature Conservancy of Canada who is seeking financial support to purchase more land in the Frontenac Arch.

**Motion:** That the OFNC make a donation of \$5000 to the Nature Conservancy of Canada towards the purchase of Frontenac Arch properties.

Moved by D. Brunton/D. Hobden

**Carried**

## **B) Code of Conduct for OFNC Members and Volunteers**

In June 2011, Diane Lepage proposed that Council adopt a code of conduct for members on field trips and for volunteers attending committee and Council meetings. The proposed text was re-circulated to Council prior to this Council meeting and tabled for approval.

Yi suggested changing the name to “guidelines” or “tips”. Henry also pointed out that a set of guidelines are sent to every new member with the welcome package. **ACTION:** Henry to circulate current guidelines for new members to Council.

It was agreed that the code of conduct for members on field trips needed some more polishing. However, Council was comfortable with the wording of the code of conduct for volunteers at meetings.

**Motion:** That the proposed code of conduct (or guidelines) for OFNC committee and Council members be accepted as distributed.

Moved by D. Lepage/J. Cipriani

**Carried**

## **C) Archiving OFNC Material**

Dan spoke with Carolyn Williams, the person who volunteered to go through the OFNC papers to select and prepare them for archiving.

**ACTION:** All committee chairs to send an email to Dan to say how much paper and electronic files each committee has.

**ACTION:** Dan to ask Carolyn Williams how electronic files should be handled.

## **D) Awards**

Eleanor said that the Awards Committee has received a few nominations for the 2011 awards, but more are welcomed. They should be sent to Eleanor by early January.

## **E) Innes Point Bird Observatory Fundraiser**

The Innes Point Bird Observatory is organizing a dinner fundraiser on February 28<sup>th</sup>, at the Marconi Centre, to celebrate its 30<sup>th</sup> anniversary. Mike Runtz is the guest speaker. The link to the poster with ticket information is on the OFNC website.

**F) The 133<sup>rd</sup> Annual Business Meeting**

The 2011 ABM will take place on January 10<sup>th</sup> at the FWG.

**6. Motion to adjourn:**

**Moved by** F. Pope/J. Cipriani that the meeting be adjourned at 8:20 p.m.

**CARRIED**

The meeting was followed by a Christmas potluck. Ann thanked Frank Pope and Julia Cipriani who are retiring from Council. A tribute to Frank will be published in the next T&L and on the OFNC website.

Recording Secretary: A. Bélair

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Meetings in 2012:

January 16  
February 20  
March 19  
April 16  
May 28?  
June 18